

BURY SAFEGUARDING ADULTS PARTNERSHIP



MEETING NOTES SAFEGUARDING ADULTS STRATEGIC BOARD MEETING

HELD ON Tuesday 10 October 2017 14:00- 16:00 Bury Adult Learning Centre

Present:		
	Jo Marshall-Bell (JMB)	Greater Manchester Police (Chair)
	Julie Gonda (JG)	Bury Council
	Tabetha Darmon	Pennine Acute Hospital Trust
	Jax Effiong (JE)	Greater Manchester Fire and Rescue Service
	Sharon McCambridge (SM)	Six Town Housing
	Dr Cathy Fines (CF)	Clinical Commissioning Group
	Maxine Lomax (ML)	Clinical Commissioning Group
	Clare Holder (CH)	Observer (CCG)
	Caroline Drysdale (CD)	Pennine Care
	Mandy Symes (MS)	Board Facilitator (Bury Council)
Apologies:		
	Tracy Minshull (TM)	Bury Council
	Nisha Bakshi (NB)	National Offender Management
	Tyrone Roberts (TR)	Pennine Acute Hospital Trust (represent)
Distribution	Board Members and representing PA's	
	Gail Churchill (GC), CRC	
	Chloe McCann – Corporate Policy Team (HWB)	

ACTION

1	Welcome and introductions and apologies (standing item) JMB welcomed everyone. Attendance and apologies as recorded above.	
2	Minutes of last meeting and matters arising	
2.1	4.1.5 Re: – funding from transformation agenda – feedback – Board would need to be clear in the reasons for requesting funding. Noted.	
2.2	4.1.7 Re: feedback around GM and ADASS workstreams – to be carried over.	TM
2.3	5.2 Re: submission of Annual Report to Mayors Office – document has been sent over to Manchester Council who are co-ordinating the inter-authority document.	
2.4	5.4 Annual report will be presented to the HWB in Dec.	
3	Sub Group updates	
3.1	Making it Happen Group	
3.1.1	SM updated the group on the actions of the MIHG (embedded below is the updated position statement note this was not circulated prior to the meeting).	

	 <p>MIH Position Statement (action plan)</p>	
3.1.2	<p><u>IARM (complex case management protocol)</u> – Need to arrange launch and establish where the protocol sits. Further work needs to be done to ensure buy-in from all organisations – MIHG will look at launch, however learning could possibly go through the Case Review Group. The risk register for these cases however will sit with the Board.</p>	
3.1.3	<p><u>Risk Register</u> – The Risk Register has been updated and disseminated. Risk holders to contact MS if they have any queries/issues with the changes.</p>	All risk holders
3.1.4	<p><u>Customer Survey</u> – SM presented the customer survey and advised that this was a starter for 10. The initial results are positive with 92% of people questioned advising that they know what adult safeguarding is. However there are some areas that we could look to develop i.e. people are interested in learning more and would like training within a community setting. SM also advised that she is linking in with Heather Crozier’s team to further develop the survey tool. JMB noted that the use of such a survey would sit well with the digital engagement platform.</p>	
3.1.5	<p>Delay of Learning and Development Plan – SM advised that the group had begun working on a learning and development plan for Bury. However, ADASS and NHS England are both currently developing a workforce development plan and an adult safeguarding intercollegiate document (respectively) therefore the MIHG are requesting that permission is given to delay the development of Bury’s own plan in light of the work that is already being undertaken. Board agreed to delay development of local plan and SM to feedback on ADASS and NHS England documentation as it is published.</p>	
3.1.6	<p>People in a Position of Trust – MS outline the Board’s responsibility with regard to accusations around people in a position of Trust. Boards must establish and agree a framework and process for how allegations against people working with adults with care and support needs should be notified and responded to. This sits outside adult safeguarding enquiries as these accusations will relate to something that a person has done outside their working environment which may then be seen as being a risk to the adults they work with. It is the responsibility of the Local Authority to ensure that appropriate arrangements are in place (very similar to the children’s LADO role and is known currently as the Adult Safeguarding Lead or ASL). Bury Council are currently looking at these arrangements – however the North West ADASS group are also pulling together a policy and practice guidance which should be available imminently, which Bury will look to adopt or utilise to draft their own arrangements. The work around this will be picked up by the MIHG and be brought back to Board. CH queried whether there was an acknowledgement about what would happen if a person was employed by the organisation investigating. MS</p>	SM

	advised that it would be the local authority responsibility to ensure that the correct procedures were followed and due to the size of the organisation conflict of interests would be unlikely, this had point had not been considered in current documentation, however MS noted and will raise as appropriate.	
3.2	Case Review Group	
3.2.1	JG advised that cases had been progressed and an action plan is in place. Nothing additional of note to report back as yet.	
3.2.2	The Group are looking to adopt a thematic approach to reviewing cases, with themes such as dual diagnosis and self-neglect coming to the fore. The pathway would be to bring back learning to the Board to discuss progress going forward.	
3.2.3	Joint review extra-ordinary meeting is on the 3 rd November where the results of the review will be presented formally to the Board, Board members are asked to make every effort to attend.	
3.2.4	Discussions around how learning from the reviews/good practice etc brought up by the CRG is fed back to practitioners. Models suggested - learning days where practitioners can drop in, tagging onto Children's Trust lunch time learning sessions/process etc. CRG group to look at further and consider working with the MIHG to take forward a dissemination process.	JG/CF/ SM
4	Performance Report	
4.1	Group discussed the tabled report and felt that there was not enough information to assure/inform of the full picture of safeguarding across Bury.	
4.2	Due to lack of analytical resources it was agreed that additional analysis would be done for the 3 key performance measures – MS to provide further detailed analysis and bring as a standing agenda item.	MS
4.3	Re: repeat cases (measure 2) – this may also be something that the Case Review Group may want to pick up in relation to learning.	
4.4	Discussion also held around the disparity between the number of cases being referred and the number of cases translating into safeguarding enquiries. MS advised that some initial work had been done by the Bury Council Adult Safeguarding Ops board to look at this – and it was found that some organisations sent in standard forms marked as “safeguarding referral” when in fact these were cases of referrals for care or assessment or “for information only” etc. This had skewed the figures as initial recording of such information was logged as a safeguarding enquiry/concern. Training around triage had been completed in order ensure better data quality. Concern was raised however that information was being forwarded inappropriately to the front door.	
4.5	MS to bring back further information to the next Board around conversion rates from concern to investigation, inappropriate referrals and where these referrals are coming from.	MS

ACTION

4.6	Noted that the findings above may also need to link in with the learning and development plan.	
4.7	Page 3 of the reported noted that 478 people were referred and had no support reason – therefore did not meet the S42 safeguarding enquiry thresholds, however noted that they may meet non statutory enquiry thresholds. MS advised that this can be looked at by the Bury Council Operational Board and an exception report brought back to Board.	
4.8	Board agreed that as the customer survey's continued this would also form part of the performance report.	
5	Locality Hubs Update – to be known from now on as Neighbourhood Working	
5.1	JG advised that neighbour working is a systems leadership approach which has been adopted by Bury. Its aims are around prevention, engagement and empowering people to self-help.	
5.2	There are system leaders across the Borough and 2 pilot hubs in Radcliffe and Bury East. JMB explained that there are 3 levels of need <ul style="list-style-type: none"> 1) Statutory intervention where by people need support/direct intervention from services. 2) People on the cusp of needing support /intervention – these are the ones who will be picked up through the neighbourhood working arrangements. 3) People who can self-support and have no need of assistance. 	
5.3	The process is based on the Vanguard methodology looking at a bottom up approach.	
5.4	JG is currently preparing a report on neighbourhood working for the Transformation Group and will bring to the Jan Board.	JG
6	To note	
	In addition to what was tabled on the agenda:	
6.2	Board Chair advert is going out imminently. Interviews to be held on the 28 th Nov (not 26 th as previously reported).	
7	Any other business	
7.1	Self neglect – MS advised the Board that lecturer Andrea Collins from MMU has been developing a multiagency strategy, guidance and training around self neglect and hoarding. They are willing to share this with Bury and also deliver training. MS advised that Salford report that this has been an excellent piece of work. Bury Council were looking to role this out within their own organisation however, it was felt that the impact/benefit would be much greater if this was rolled out across the partnership. Cost would be around £2k. Board were asked in principle would they support the role out and funding of this training and strategy development – All Agreed.	
7.2	MS to pull together more information for the Board, the Board will consider and vote “virtually” as to whether they will support/fund.	MS
7.3	JE advised that there will be a change in data sharing – GDPR. MS to	

ACTION

7.4	research what this means for the Board. CH raised that Manchester had pulled together a multi-agency co-located MASH. MS to bring back update to Jan Board.	MS
Next Meeting dates		
	<p><u>Please note new meeting dates below:</u> All meetings will be held from 2pm to 4pm unless otherwise stated.</p> <p>3rd Nov Extraordinary meeting re: Joint Case Review A17/Adult B2 – committee room A&B Bury Town Hall, 10am to 12noon.</p> <p>16th January 2018 – Bury Town Hall, Meeting Room A 17th April 2018 – Bury Town Hall, Committee Room A 10th July 2018 – 3 Knowsley Place, Meeting Room 0:1 16th October 2018 – 3 Knowsley Place, Meeting Room 0:1</p>	